

SALARY BOARD MINUTES
December 14, 2021

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Breene
 Commissioner Dulaney
 Commissioner Abramovic
 Sabrina Backer, Chief Clerk
 Melanie Bailey, Administrative Assistant
 Rich Winkler, Solicitor
 Jeannie Ritchey, Acting Treasurer
 Diona Brick, Fiscal
 Justin Wolfe, Human Resources

Marie Plumer, Human Services
 Mark Bishop, Prison
 Luke Kauffman, Two Mile Run County Park
 Jason Ruggiero, Planning
 Hilary Buchanan, Planning
 Tim Dunkle, Public Safety
 Rich Ruditis, Airport
 Garrett Dvorkin, Titusville Herald
 Kara O'Neil, The Derrick

The Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:37 PM

APPROVAL OF THE MINUTES FROM THE NOVEMBER 09, 2021 MEETING:

Commissioner Dulaney made a motion to approve the minutes from the November 09, 2021 meeting, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #140 TAX CLAIM

ABOLISH

Tax Clerk
 Full-Time
 SEIU Pay Grade 9
 Effective: 1/1/22

CREATE

Senior Tax Clerk
 Full-Time
 SEIU Pay Grade 12
 Effective: 1/1/22

DEPARTMENT #205 COURTS

ABOLISH

Court Crier/Tipstaff (2 Positions)
On-Call
Non-Exempt Hourly Pay Grade 1
Effective: 12/2/21

ABOLISH

Court Crier/Tipstaff (2 Positions)
Part-Time
Non-Exempt Hourly Pay Grade 1
Effective: 12/2/21

ABOLISH

Court Crier/Tipstaff
Full-Time
Non-Exempt Hourly Pay Grade 1
Effective: 12/2/21

CREATE

Court Recording Monitor/Transcriptionist (2 Positions)
Full-Time
Non-Exempt Hourly Pay Grade 4
Effective: 12/2/21

DEPARTMENT #215 LAW LIBRARY

ABOLISH

Law Librarian
Part-Time
Non-Exempt Hourly Pay Grade 2
Effective: 12/2/21

DEPARTMENT #509 HUMAN SERVICES FISCAL

ABOLISH

Fiscal Tech (6 Positions)
Full-Time
SEIU Pay Grade 10
Effective 11/15/2021

CREATE

Accountant (6 Positions)
Full-Time
SEIU Pay Grade 12
Effective 11/15/21

- Commissioner Dulaney made a motion to approve the above Salary Board Agenda items, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:38 p.m. upon a motion by Commissioner Abramovic and a seconded by Jeannie Ritchey, Acting Treasurer, aye all.

RECOMMENDED:

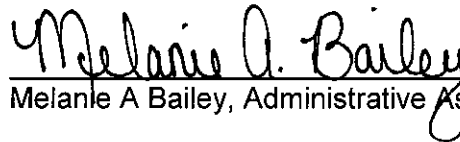
The Salary Board recommenced at 5:06pm by Commissioner Breene

Justin Wolfe presented the Salary Board Items for Consideration for approval

- Commissioner Dulaney made a motion to approve the Salary Board Items for Consideration, seconded by Commissioner Abramovic, aye all.

The meeting was re-adjourned at 5:07pm upon motion by Commissioner Dulaney and a seconded by Commissioner Abramovic.

Respectfully submitted,

A handwritten signature in cursive script that reads "Melanie A. Bailey". The signature is written in dark ink and is positioned above a horizontal line.

Melanie A Bailey, Administrative Assistant